

Report of the Assistant Chief Executive (Citizens & Communities)

Report to West (Outer) Area Committee

Date: 18th September 2013

Subject: Wellbeing Fund Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Calverley & Farsley, Farnley & Wortley, Pudsey	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides the West (Outer) Area Committee with an update on the budget position for the Wellbeing Fund for 2013/14. The report provides the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting.
2. The report also provides an update on the Youth Activity Fund and those projects seeking support through this pot.
3. The report also asks the Area Committee to approve the grant application and commissioning process for the 2014/15 Wellbeing budget.
4. The report seeks the Committee's approval to decommission capital schemes from previous years that have not spent their full allocation.
5. The report provides a proposal from Ahead Partnership in relation to the Business Engagement Project for consideration.

Recommendations

The West (Outer) Area Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2013/14 (Appendix 1).
- Note the current position of the Small Grants and skips pots and those Small Grants and skips that have been received / approved since the last meeting (**Table 1** and **Table 2**).

- Note the current position of the Youth Activity Fund.
- Decommission the capital projects at 3.21 and note the new balance of the Capital Wellbeing budget.
- Approve the grant application and commissioning process for the 2014/15 Wellbeing budget.
- Approve or otherwise the proposal received from Ahead Partnership at Appendix 2.

Purpose of this report

- 1.1 This report provides members with an update on the budget position for the Wellbeing Fund for 2013/14. The report highlights the current position of the Small Grants and skips pots and those Small Grants and skips that have been received / approved since the last meeting. It also provides an update on the Youth Activity Fund and an update on the Wellbeing Capital review being carried out by the Area Support Team.

2 Background information

- 2.1 Area Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
- 2.2 The West (Outer) Area Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a commissioning round is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Area Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Area Committee throughout the year to ensure they are fully meeting their objectives.
- 2.3 In 2013/14, the West (Outer) Area Committee received a sum of £154,240 of Wellbeing revenue. After deducting any existing commitments and taking account of the 2012/13 carry forward position, the Area Committee had £154,899 of funding available for allocation. All of this funding was committed to 20 projects, as listed in **Appendix 1** (paragraph 1.2).
- 2.4 In 2013/14, the West (Outer) Area Committee received a sum of £23,218 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.

3 Main issues

- 3.1 Wellbeing Budget Statement 2013/14
- 3.2 The latest Wellbeing Budget Statement for 2013/14 is included as **Appendix 1** to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Area Committee and the value of funds spent to date. The Wellbeing Budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.
- 3.3 Wellbeing Budget – Small Grants & Skips
- 3.4 **Table 1** below outlines those Small Grant applications that have been approved since the last Area Committee meeting and **Table 2** outlines those skips that have been approved since the last meeting. Taking these into account, there is

£6,371 still available for allocation for Small Grants and Skips in the 2013/14 budget. The Area Committee are asked to note the current position of the budget and consider those grants that have recently been received.

Table 1: Small Grant Approvals

Project Name	Organisation /Department	Amount Requested	Amount Approved
Wortley FC – Farnley Academy Container Storage	Wortley Football Club	£500	£500

Table 2: Skip Approvals

Location	Ward	Number of Skips	Amount Approved
Swinnow Community Centre (04/07/2013)	Pudsey	1	£130
Swinnow Community Centre (15/08/2013)	Pudsey	1	£130

3.5 At its meeting of 12 April the Area Committee had agreed to set aside funding for a business engagement related project and the Area Support Team developed proposals to approach Ahead Partnership. Ahead Partnership have been approached and they have since secured support of a business support broker (engaged through other funds) to perform almost all the functions listed on the proposal across Outer West and Inner West. Ahead Partnership have suggested that funding could be utilised to add value to their existing project and support with an operating budget. Appendix 2 provides a revised proposal from Ahead Partnership for consideration.

3.6 Youth Activity Fund

3.7 In 2013/14, the West (Outer) Area Committee received a sum of £23,218 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17.

3.8 Members were given feedback on activities that could be delivered as summer provision, and a delegated decision was taken by the Deputy Chief Executive, Citizens & Communities, to fund the following activities:

- £3,750 LCC Out of School Activities Team – Mini Breeze session at Farnley Park, Hainsworth Park and Pudsey Park

3.9 The balance of the Youth Activities Fund is £ 11,968.

2014/15 Wellbeing application process and commissioning round

3.10 The Area Committee is asked to consider how to organise the process for receiving applications and commissioning projects from its 2014/15 Wellbeing revenue budget.

The 2013/14 Process

- 3.11 In 2013, the Area Committee introduced an open application round.
- 3.12 The Committee received applications for revenue funding totalling £229,170. Applications were assessed against the funding criteria for the Outer West Area Wellbeing Fund.
- 3.13 Members met twice to discuss the applications:
19th February 2013: Area Committee was asked to consider themes and priorities for 2013-14 Wellbeing commissioning. A presentation was delivered on Outer West profiling information and funding spent against key themes
- 3.14 15th March 2013: Area Committee received a presentation of options for a commissioning process and projects that had been received. Members discussed all the applications and recommend those that should be put forward for approval at Area Committee. A pack containing summaries of all the projects was provided to Members a week before the meeting
- 3.15 At the Area Committee meeting on 12 April 2013, 19 projects were approved and 1 was deferred. The deferred project was determined at the May and June Area Committee meetings.

3.16 The 2014/15 Process

- 3.17 It is proposed that there be an application window run from 18th November to 20th January.
- 3.18 In late November, officers from the Area Support Team will meet Members in ward briefings to consider the type of schemes they would encourage applications from. Appropriate organisations will then be sought to put a proposal together.
- 3.19 After the closing date, the Area Support Team will provide Members with detailed project summaries that will include a full financial breakdown, measurable outputs and links to the Business Plan. It is proposed that Members meet in ward groups to have a first look at the applications before coming together a week later at a workshop to discuss all applications as last year.
- 3.20 The Area Committee is asked to approve the dates for the 2014/15 Wellbeing fund application round and agree to meet at workshops to discuss the applications and make recommendations for approval at Area Committee.

Wellbeing Capital Review

- 3.21 A review of the Area Committee's capital budget has been carried out by the Area Support Team. There were a number of projects that were assigned a capital scheme however the projects were paid from the revenue account. The Area Committee is asked to consider the decommissioning of these projects and release the funding back into the Outer West Capital Well-being pot.

Year	Scheme No	Project	Amount Allocated	Action being taken
2009/10	01874NVE0/0F2	Calverley Mechanics Institute	3.1	Project paid from revenue account recommendation to decommission
2010/11	01874/WEO/OS1	Hillside Hall Greenspace	7.5	Project paid from revenue account recommendation to decommission
2011/12	01874/WE0/0G6	Track and Jump Facilities	20.0	Project paid from revenue account recommendation to decommission
2011/12	01874/WE0/0G7	Additional Litter Bins all wards	2.4	Project paid from revenue account recommendation to decommission
2011/12	01874/WE0/0G8	Calverley Heritage Lighting	1.8	Project paid from revenue account recommendation to decommission

3.22 At the last Area Committee meeting it was reported that the balance for capital wellbeing was **£24,049**. If members decide to decommission the above projects the remaining balance will be **£58,849**.

3.23 Wellbeing Budget – Capital Receipts Programme

3.24 The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Wards on the basis of need.

3.25 Some receipts are excluded from the scheme and these are largely receipts that are already assumed to fund the Council's budget or are earmarked in some other way to previous or future spend.

3.26 Consideration has been given as to how to distribute the 5% element on the basis of need and options have been appraised. It was proposed to allocate the 5% element to Area Committees using the already established methodology that exists for allocation of funding (based on need) between Area Committees. This option results in larger sums being available within Areas to enable larger capital schemes to progress and as the Area Wellbeing capital fund is now largely exhausted, this funding stream would provide Area Committees with an on-going, albeit relatively small, source of capital funding.

3.27 Future allocations will take place on a quarterly basis following regular update reports to Executive Board.

3.28 At its meeting on 17th July 2013, the council's Executive Board approved that the existing 5% allocation from 2012/13 (£112.6k) and future CRIS receipts available for allocation across wards, be allocated to the Area Committees based on the existing Area Wellbeing needs based formula. The distribution of the 5% element to Area Committees using the Area Wellbeing methodology has resulted in the shares set out in table below:

2012/13 allocation

Area Committee	Percentage Allocation	Area Allocation
Inner South	12.50%	£14,070.76
Outer South	10.23%	£11,518.19
Outer East	10.31%	£11,607.81
Subtotal South & East		£37,196.76
Inner West	7.61%	£8,567.67
Inner North West	12.00%	£13,510.48
Outer West	8.59%	£9,666.28
Outer North West	8.96%	£10,086.17
Subtotal West/ North West		£41,830.61
Inner North East	9.00%	£10,140.70
Inner East	14.57%	£16,404.60
Outer North East	6.23%	£7,019.09
Subtotal East/ North East		£33,564.39
Total – All Areas	100.00%	£112,591.76

3.29 In addition to CRIS, if members decide to decommission the capital projects listed at 3.31 the remaining capital budget will be **£68,515**.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The Area Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Area Business Plan process and the commissioning round began with a communication to all Area Committee contacts.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Area Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

4.3 Council policies and City Priorities

4.3.1 Projects submitted to the Area Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and value for money

4.4.1 Aligning the distribution of Area Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 Risk implications and mitigation are considered on all well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

5 Conclusions

5.1 The West (Outer) Area Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2012-13.

6 Recommendations

6.1 The West (Outer) Area Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2013/14 (Appendix 1).
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- Note the current position of the Youth Activity Fund.
- Decommission the capital projects at 3.21 and note the new balance of the Capital Wellbeing budget.
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- Approve or otherwise the proposal received from Ahead Partnership at Appendix 2.

7 Background documents¹ - None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.